

NFBC Expense Voucher

Budget Category for Expense	Date of Expense	Amount	Sales Tax	TOTAL	Comments
Adopt-a-highway					
Awards					
Banquet					
Club Picnic					
Dues (LAB, Adventure Cyclist)					
Donations to churches/museum					
General Membership Meeting					
Insurance					
Jerseys					
Map Packs					
Membership					
PO Box					
Ride Committee					
Treasurer Supplies					
Website					
Other:					
postage expense					
TOTAL:				\$0.00	

ATTACH ALL INVOICES OR RECEIPTS use back of form for detail if necessary

Submit Check Requests/Reimbursement of Expense Requests to:

Mike Viggato, Treasurer
 342 Cook Rd
 East Aurora, NY 14052
 Phone:
 Email:

Please make check payable to: _____

Please send check to: _____

For treasurer's use only:

Date received: _____ Date paid: _____

Check #: _____ Amount: _____

Mailed or hand delivered? _____ Signature: _____

Sales Tax entered: Y or N